

Department of Energy

Bonneville Power Administration P.O. Box 491 Vancouver, Washington 98666-0491

RECRUITING BULLETIN: VANC 97-13

OPENING DATE: May 23, 1997 CLOSING DATE: OPEN UNTIL FURTHER

NOTICE (OUFN)

LINEMAN, BB-2810 Temporary, Not to Exceed 1 Year* (SEVERAL POSITIONS MAY BE FILLED) RATE OF PAY: \$32.08 PER HOUR

This bulletin is for the establishment of a new register. Applicants that have applied on VANC 97-02 Recruiting Bulletin for Lineman need not reapply.

LOCATION: Work locations may be anywhere in the Bonneville Power Administration (BPA) Service

Area (OREGON, WASHINGTON, IDAHO, AND MONTANA).

(See attached geographic location check list)

NOTES:

*TEMPORARY POSITION NOT-TO-EXCEED ONE YEAR. TEMPORARY EMPLOYEES ARE NOT ELIGIBLE FOR CIVIL SERVICE RETIREMENT OR LIFE AND HEALTH INSURANCE COVERAGE.

A CUT-OFF DATE MAY BE ESTABLISHED MIDWAY DURING THE OPEN PERIOD OF THE RECRUITING BULLETIN AND ELIGIBLE APPLICANTS WILL BE REFERRED, WITH ADDITIONAL REFERRALS MADE AFTER THE CLOSING DATE.

Incumbent(s) will be in travel status 100% of the time.

Selected employee(s) will be required to have a physical examination at Bonneville Power Administration's (BPA) expense.

As per DOE Order 3792.3 this position is subject to random drug testing. Tentative selectees must be tested for the use of illegal drugs prior to final selection. A determination of the use of illegal drugs may lead to nonselection (based on a failure to meet conditions of employment). The successful applicant(s) will be subject to future random, unannounced testing. Failure to pass subsequent tests may result in disciplinary action, including removal from the Federal Service.

<u>WHO MAY APPLY</u>: <u>ALL U.S. CITIZENS MAY APPLY</u>. All applicants will receive consideration for appointment without regard to race, religion, color, national origin, sex, sexual orientation, political affiliation, age, or any other nonmerit factor. U.S. Citizenship is required.

<u>DUTIES OF THE POSITION:</u> Work is performed under the supervision of a Lineman Foreman. The degree of supervision will depend upon tasks performed and working conditions. When the Lineman is performing hot line work, supervision will be direct and detailed. When the work situation does not involve hot line work, emergencies, or conditions of similar scope, the Lineman will complete tasks under more general supervision. Work is performed in compliance with government regulations, BPA safety rules, and the BPA-CPTC Collective Agreements.

The duties of the Lineman are:

Performs construction and maintenance work (including hot line maintenance) on either wood pole or steel tower lines including excavations and footings: framing and erecting towers and poles hanging insulators and hardware; and stringing, sagging, and clipping conductor.

Replaces or repairs damaged steel towers, wood poles, crossarms, and conductors; relocates towers and poles; treats wood poles; and replaces insulators.

Performs, or occasionally supervises, right-of-way maintenance work such as brush and weed control, cutting or topping danger trees, seeding cover crops for erosion control.

Repairs access roads and installs or repairs bridges, culverts, fences, and gates.

Maintains microwave towers, antennas, and airway lighting installations; performs maintenance tasks in substations, involving overhead line work and other tasks requiring the use of line maintenance equipment.

Patrols transmission lines and reports conditions of lines.

Takes clearances and occasionally performs switching at unattended substations.

Completes associated paperwork and completes reports required of the above listed tasks.

WORKING CONDITIONS: The Lineman works outdoors in all kinds of weather conditions; and may work for long periods in cold, wet, or icy weather, and high winds. Work is often performed on steel or wood structures at considerable heights, and on or near energized conductors or equipment. The employee often works in awkward positions, supported only by a safety belt, or a safety belt and climbers. In other instances, the Lineman may work on the precipitous slopes, and rugged or brushy terrain. When repairing conductors, the Lineman may ride in a trolley on the conductor, high above the ground. The Lineman may climb to considerable heights many times a day. The employee may walk long distances over rugged terrain and work in locations inaccessible to mobile equipment. The Lineman frequently uses hand tools, such as axes and hot sticks, or power tools such as chain saws, for extended periods of time. The work environment will occasionally include high noise levels and/or exposure to hazardous substances (i.e., solvents, PCBs, chemicals, etc.) that could, if precautions are not followed, pose a health risk. Approved respiratory and safety equipment shall be worn when hazardous substances are being handled. Emergencies, critical system conditions, or outage limitations may require that work be done at night and/or under time restraints. System priorities may require extended periods of overtime including working weekends.

SPECIAL CONDITIONS OF EMPLOYMENT: Persons filling Lineman positions will be required to meet <u>some or all</u> of the following conditions:

- 1. Live within the local commuting area (within one hour travel time) of transmission line maintenance headquarters. The local commuting area is established on the basis of transmission system reliability requirements.
- 2. Extended periods of travel may be required.
- 3. If exposed to health hazards, have periodic physical examinations prescribed by competent medical authority at BPA expense. (Employees will work in close proximity to substances such as solvents, PCBs, chemicals, etc., which may have effects on health unless prescribed handling procedures are followed.)

- 4. Become familiar with and follow the safety practices of the BPA Accident Prevention Manual.
- 5. Posses valid First Aid Card, CPR Card, and an electrical worker's permit or obtain within 30 days after appointment.
- 6. Possess valid Class A commercial driver's license (CDL) with restriction of air brakes. Depending upon district requirements, obtain all endorsements/restrictions (i.e., tankers, hazardous material, double trailer) that are required to operate TLM equipment from state of residence, within 120 days after requirement is established. Possess a valid Department of Transportation (DOT) Physical Card. Possess a U. S. Motor Vehicle Operator Authorization or obtain within 30 days after appointment. Traffic citations indicating poor driving habits may disqualify applicants.
- 7. Subject to call for emergency work at any time.
- 8. Obtain certification on the equipment associated with line maintenance if assigned to use or operate.
- 9. Operate motor vehicles normally used in line maintenance and construction.
- 10. Obtain certification as a flag person.
- 11. As part of the job requirements, the Lineman shall be required to apply restricted use pesticides, and at the discretion of management officials, may be required to obtain a pesticide applicator's permit. BPA shall provide the necessary training for such a permit.
- 12. Become certified to take a clearance within 30 days after reporting for duty.
- 13. Occasionally, fly in helicopter or fixed wing aircraft in the performance of assigned duties.

PHYSICAL REQUIREMENTS: Incumbents must be physically and mentally able to efficiently perform the duties of the position, with or without reasonable accommodation, without hazard to themselves or others. The duties involve strenuous effort such as climbing to considerable heights many times a day; walking long distances over rough terrain; prolonged standing, sitting, and crouching. The work requires pushing, pulling, and positioning tools, equipment, and structural material weighing in excess of 100 pounds. Incumbents must be able to lift loads weighing up to 100 pounds. They must be able to distinguish clearances around machinery with moving parts. Must be able to work at heights in excess of 535 feet. Extensive driving over unimproved surfaces may be required. Work may be performed on smooth or uneven surfaces and will be performed under varying climatic conditions. Incumbents must be able to work with both arms overhead. They must be able to grip and hold lines and ropes with 80 pounds weight attached and be able to work with small components. They must be able to periodically wear a respirator. Incumbents must have vision which is correctable to 20/40 in both eyes and have the ability to read printed material the size of typewritten characters. They must have the ability to hear the conversational voice. Speech must be suitable for clear communication by telephone. Incumbents must be in good physical condition sufficient to safely perform the duties of the position.

BASIS OF EVALUATION: Applicants will be evaluated on the basis of experience, education, training, supervisory appraisal, and/or potential on the following elements to determine those who are minimally qualified and those who are best qualified. Experience may have been obtained in either (1) a formal apprentice program in a major electrical power system approved by the Federal Committee on Apprenticeship; or, (2) sufficient recent training and/or experience which can be evaluated as giving the skills and knowledge required to perform the duties of a journeyman Lineman. The applicants' background must show work experience on both wood pole and steel lines and maintenance work on energized lines of 12.5 kV or higher (see attached Supplemental Questionnaire, Element 4).

- 1. Ability to perform the work of a lineman without more than normal supervision. (Failure to meet this requirement will result in an ineligible rating).
- 2. Knowledge of electrical equipment related to line work.
- 3. Knowledge of technical theory.
- 4. Ability to install, maintain, overhaul, and repair power line structures and equipment.
- 5. Ability to work from blueprints, schematics, and diagrams.
- 6. Ability to use hand tools and operate line maintenance equipment.
- 7. Ability to locate line faults and troubleshoot.
- 8. Dexterity and safety.

Credit will be given for unpaid experience or volunteer work, such as community, cultural, social service, and professional association activities on the same basis as for paid experience. To receive credit, you must show the actual time, such as number of hours per week, spent in each activity.

There is not a specific application form. Applicants may, at their choice, submit a resume, the Optional Application for Federal Employment (OF 612), a copy of the obsolete Application for Federal Employment (SF 171), or any other written application format. All applications must contain sufficient information to determine eligibility for the position according the qualifications statement in this announcement.

APPLICATIONS WHICH LACK SUFFICIENT INFORMATION TO DETERMINE ELIGIBILITY FOR THE POSITION WILL NOT BE CONSIDERED ELIGIBLE.

Your resume or application must contain:

(in addition to specific information requested in the vacancy announcement)

JOB INFORMATION

The announcement number, title, and grade(s) of the job for which you are applying

PERSONAL INFORMATION

Full name, mailing address (including ZIP code), and day and evening phone numbers

Social Security Number (If you do not give us your SSN, we cannot process your application.)

Country of citizenship (most Federal jobs require United States citizenship)

Veterans Preference

Reinstatement eligibility (If eligible, attach SF-50 proof of your career or career-conditional status)

Highest Federal civilian grade held (also give job series and dates held)

EDUCATION

High School

Date of high school diploma or GED

Colleges and Universities

Name, city, and state (ZIP code if known)

Majors

Type and year of any degrees received

(if no degree, show total credits earned and indicate whether semester or quarter hours)

DO NOT SEND A COPY OF YOUR COLLEGE TRANSCRIPT.

WORK EXPERIENCE

Give the following information for your paid and nonpaid work experience related to the job for which you are applying. Do not send job descriptions.

Job title (include series and grade if Federal position)

Duties and accomplishments (Give specific information concerning previous work which is related to the duties described for this position)

Employer's name and address

Immediate supervisor's name and phone number

Starting and ending dates (month/year to month/year)

Hours per week

Salary

Indicate if we may contact your current supervisor.

OTHER QUALIFICATIONS

JOB RELATED training courses (title and year)

JOB RELATED skills, for example, other languages, computer software/hardware, tools, machinery, typing speed

JOB RELATED certificates and licenses (current only)

JOB RELATED honors, awards, and special accomplishments, for example, publications, memberships in professional or honor societies, leadership activities, public speaking, and performance awards

<u>VETERANS PREFERENCE</u>: A 5-point preference is granted to most veterans who entered the military service prior to October 14, 1976. Veterans who served after that date may also receive 5-point preference if they received or were entitled to receive a Campaign Badge or Expeditionary Medal and have sufficient length of service. However, you may be entitled to a 10-point veterans preference if you received a Purple Heart or have a service-connected disability; you are the spouse or mother of a disabled veteran; or you are the widow, widower, or mother of a deceased veteran. **You will need to submit a Standard Form (SF) 15 and proof of your claim.**

Additionally, if you are a disabled veteran, Purple Heart recipient, recently (i.e., 120 days or less) discharged veteran, spouse of a totally disabled veteran with a service-connected disability, or recently (i.e., 120 days or less) returned from overseas Federal civilian employment, filing deadlines may not apply to you.

To claim veteran preference, you must indicate your eligibility for veteran preference. You cannot receive veteran preference if you are retired or plan to retire at or above the rank of major or lieutenant commander, unless you are disabled or retired from the active military Reserve. To receive veteran preference your separation from active duty must have been under honorable conditions. This includes honorable and general discharges. A clemency discharge does not meet the requirements of the Veteran Preference Act.

Active duty for training in the military Reserve or National Guard programs is not considered active duty for purposes of veteran preference.

To qualify for veteran preference you must meet ONE of the following conditions:

 $1.\ Served\ on\ active\ duty\ anytime\ between\ December\ 7,\ 1941\ and\ July\ 1,\ 1955$

OR

- 2. Served on active duty any part of which was between July 2, 1955 and October 14, 1976 or a Reservist called to active duty between February 1, 1955 and July 1, 1955 AND who served for more than 180 days.

 OR
- 3. Entered on active duty between October 15, 1976 and September 7, 1980 or a Reservist who entered on active duty between October 15, 1976 and October 13, 1982 AND received a Campaign Badge or Expeditionary Medal OR are a disable veteran.

OR

- 4. Enlisted in the Armed Forces after September 7, 1980 or entered active duty by other than enlistment on or after October 14, 1982 AND:
- a. Completed 24 months of continuous active duty or the full period called and ordered to active duty, or were discharged under 10 U.S.C. 1171 or for hardship under 10 U.S.C. 1173 AND received or were entitled to receive a Campaign Badge or Expeditionary medal; OR
- b. are a disabled veteran.

If you think you qualify for 10-Point Preference, review the requirements described in the Standard Form (SF) 15, Application for 10-point Veteran Preference. The 10-point preference groups are:

- Non-Compensably Disabled or Purple Heart recipient
- Compensably Disabled (less than 30%)
- Compensably Disabled (30% or more)
- Spouse, Widow(er), or Mother of a deceased or disabled veteran

To receive 10-point preference, you must attach a completed SF-15 to the application together with the proof requested in the SF-15."

<u>Application Deadline</u>: Applications must be received or postmarked by the closing date. Submit the following forms to:

BONNEVILLE POWER ADMINISTRATION
(Recruiting Bulletin VANC 97-13)
HUMAN RESOURCES
ATTN: LYNNDA ANTHONY/CHR/VANC
P.O. BOX 491
VANCOUVER, WASHINGTON 98666-0491

- 1. Application or resume.
- 2. Supplemental Questionnaire for Lineman Apprentice (attached).
- 3. Applicant's Statement of Selective Service Registration Status (BPA-1871) if you are a male born after December 31, 1959.

- 4. SF-15, Claim for Veterans Preference if claiming 10-point preference.
- 5. Copy of DD-214 for documentation of veterans preference.
- 6. Attached geographic availability check list.

<u>NOTE</u>: Separate application forms and supplemental information must be submitted for each recruiting bulletin under which you apply. Photostatic copies are acceptable if the copy is legible.

<u>FORMS AVAILABILITY</u>: The Optional Application for a Federal Job (OF-612) may be obtained from all Bonneville Power Administration Human Resources offices. (5411 NE Hwy 99, Bldg Z992, Vancouver, WA, or by calling 360-418-2090) and (905 NE 11th Avenue, Portland, Oregon, or by calling 503-230-3055). This form may also be downloaded from the OPM electronic bulletin boards:

Federal Job Opportunities Board at (912) 757-3100 or The IAG Forum on Mainstreet at (202) 606-4800.

CONTACT: For additional information, you may call (360) 418-2098.

Privacy Act Information

Federal agencies rate applicants for Federal positions under the authority of sections 1104, 1302, 3301, 3304, 3320, 3361, 3393, and 3394 of title 5 of the United States Code. We need the requested information to evaluate your qualifications. Other laws require us to ask about citizenship, military service, etc.

We request your Social Security Number (SSN) under the authority of Executive Order 9397 in order to keep your records straight, other people may have the same name. As allowed by law or presidential directive, we use your SSN to seek information about you from employers, schools, banks, and others who know you. Your SSN may also be used in studies and computer matching with other Government files, for example, unpaid student loans.

If you do not give us your SSN or any other information requested, we cannot process your application, which is the first step in getting a job. Also incomplete addresses and ZIP codes will slow processing.

We may give information from your records to: training facilities; organizations deciding claims for retirement, insurance, unemployment, or health benefits; officials in litigation or administrative proceedings where the Government is a party; law enforcement agencies concerning violations of law or regulation; Federal agencies for statistical reports and studies; officials of labor organizations recognized by law in connection with representing employees; Federal agencies or other sources requesting information for Federal agencies in connection with hiring or retaining, security clearances, security or suitability investigations, classifying jobs, contracting, or issuing licenses, grants, or other benefits; public or private organizations including news media that grant or publicize employee recognition or awards; and the Merit Systems Protection Board, the Office of Special Counsel, the Equal Opportunity Commission, the Federal Labor Relations Authority, the National Archives, the Federal Acquisition Institute, and congressional offices in connection with their official functions.

We may also give information from your records to: prospective nonfederal employers concerning tenure of employment, civil service status, length of service, and date and nature of action for separation as shown on personnel actions forms of specifically identified individuals; requesting organizations or individuals concerning the home address and other relevant information on those who might have contracted an illness or been exposed to a health hazard; authorized Federal and nonfederal agencies for use in computer matching; spouses and dependent children asking whether an employee has changed from self and family to self-only health benefits enrollment; individuals working on a contract, service grant, cooperative agreement, or job for the Federal government; non-agency members of an agency's performance or other panel; and agency-appointed representatives of employees concerning information issued to an employee about fitness-for-duty or agency-filed disability retirement procedures.

A SMOKE FREE WORK ENVIRONMENT IS BONNEVILLE POLICY

Smoking permitted only in designated areas.

A HARASSMENT FREE WORK ENVIRONMENT IS BONNEVILLE POLICY

LINEMAN, BB-2810 SUPPLEMENTAL QUESTIONNAIRE

NAME:	SSN:	BIRTH
DATE:		
Element 1: Ability to perform the work of a	journeyman lineman without mo	ore than normal supervision.
Experience: Have you had any experience of	n: Transmission Maintenance	e or Construction Y / N
		ce or Construction Y / N
Transmission Experience at 69kV and above		
Distribution Experience below 69kV	YRSMO	
wood structure	tower steel	insulators
sectionalizing switches	ground mats	airway marking
sectionalizing switches airway lighting	ground mats crossarms	airway marking spacers
sectionalizing switches airway lighting guys and anchors	ground mats crossarms cutouts	airway marking spacers conductors
sectionalizing switches airway lighting guys and anchors lightning arrestors	ground mats crossarms	airway marking spacers
sectionalizing switches airway lighting guys and anchors	ground mats crossarms cutouts	airway marking spacers conductors
sectionalizing switches airway lighting guys and anchors lightning arrestors substation equipment	ground mats crossarms cutouts	airway marking spacers conductors
sectionalizing switches airway lighting guys and anchors lightning arrestors substation equipment Element 3: Knowledge of technical theory.	ground mats crossarms cutouts transformers	airway marking spacers conductors substation bus
sectionalizing switches airway lighting guys and anchors lightning arrestors substation equipment Element 3: Knowledge of technical theory. Education: Years of collegeDegree or Training: Apprenticeship program (craft/tra	ground mats crossarms cutouts transformers	airway marking spacers conductors substation bus Cechnical school -months
sectionalizing switches airway lighting guys and anchors lightning arrestors	ground mats crossarms cutouts transformers	airway marking spacers conductors substation bus Cechnical school -months

Element 4: Ability to install, maintain, overhaul, and repair powerline structures and equipment. For each of the duties below, indicate the highest 3 voltage(s) at which you have worked:

VOLTAGES VOLTAGES

VOLTAGES		VOLTAGES	
	climbed a wood pole structure		climbed a steel tower
	framed a wood pole structure		set a wood pole
	installed guy wires		strung conductor
	sagged conductor		clipped or tied in a structure
	replaced insulators		installed grounds
	replaced a crossarm		taken a clearance
	applied a conductor armor rod		applied a compression conductor fitting
	installed vibration dampers		erected a steel tower
	assembled a steel tower		maintained airway lighting and markers
	installed conductor repair rods		maintained a sectionalizing switch
	spliced conductor		strung fiber
	spliced fiber		
	rigged steel suspension towers and st	eel deadend towers	for lowering and raising conductor
	rode in an aerial cart/ladder/bosun ch	air, etc. on the con	ductor

 $\textbf{Element 5} \hbox{:} \ \ Ability to work from blueprints, schematics and diagrams.}$

Check the items that you have worked with:

Ī	Manufacturers' instruction books	Electrical wiring	Drawings/schematics
	Blueprints/structural erection drawings	Plans and profiles	Reference manuals
	Operations & Maintenance Bulletins	Circuit drawings	

OVER

Check all that apply:

 $\textbf{Element 6:} \ \ \text{Ability to use hand tools and operate line maintenance equipment.}$

Check all those you have used in performing line work.

swivels	chain hoist	slings/choker
rigging blocks	stringing blocks/traveler	shackles
cant hook/peavy	plumb bob	linemans pliers
cable cutters	bolt cutters	digging spoon
digging spade	digging bar	volt amp meters
megger meters	chain saw	portable generators
air compressors	jack hammers	air & hydraulic tamps
eye level	reel stand	torque wrench
drift pin	spud wrench	hot stick tester
brush chipper	hydraulic press	power take up reel
bucket truck	auger/digger	pruners
nico press	lineman's belt & climbers	hand lines
power capstans	winches	transit
line truck	backhoe	crawler tractor
all-terrain vehicle	pole trailer	wrap on barriers
wire puller	tensioner	hot sticks
rubber cover-ups	arc welder	cadweld
acetylene welding & cutting	power metal cutting saw	hydraulic/mechanical bender
hydraulic/mechanical punches		

,	ocate line faults and troubleshoot. we experience in troubleshooting:	•
Ground Patrol	Sectionalizing	Aerial Patrols
Element 8: Dexterity a	nd safety.	

Formal first aid training course within last 3 years	CPR training within last 2 years	
Clearance and tagging procedure on electrical equipme	nt Hazardous materials training	
Clearance, safety or lockout procedures	Pole top rescue techniques	
Installed portable protective grounds	Commerical Drivers License	
Installed electrical protective guards or barriers		
Worked from hook ladder, bosun chair, spacer, and/or manlift equipment		

List other safety training:
Have you received a violation of a driving law within the last three years? (Do not include parking violation or charges of which you were found not guilty) Yes No LIST ALL BELOW
Are you willing to work on per diem for extended periods?YesNo
3/97

GEOGRAPHIC AVAILABILITY FORM

NAME			SOCIAL SECURITY NUMBER
1 available for work AILABLE.	as a Lineman at the follow	ing locations: PLEASE CHECK ALL	LOCATIONS FOR WHICH YOU ARE
	OREGON	WASHINGTON	<u>IDAHO</u>
	EUGENE NORTH BEND REDMOND SALEM THE DALLES	CHEHALIS ELLENSBURG GRAND COULEE KENT OLYMPIA	IDAHO FALLS
	·	PASCO SNOHOMISH SPOKANE VANCOUVER	MONTANA KALISPELL

U.S. DEPARTMENT OF ENERGY - BONNEVILLE POWER ADMINISTRATION

APPLICANT'S STATEMENT OF SELECTIVE SERVICE REGISTRATION STATUS

If you are a male born after December 31, 1959, and are at least 18 years of age, civil service employment law (5 U.S.C. 3328) requires that you must be registered with the Selective Service System, unless you meet certain exemptions under Selective Service law. If you are required to register but knowingly and willfully fail to do so, you are ineligible for appointment by executive agencies of the Federal Government.

Certification of Registration Status

Check one:

I certify that I am registered with the Selective Service System.

I certify that I have been determined by the Selective Service System to be exempt from the registration provisions of Selective Service law.

I certify that I have not registered with the Selective Service System.

I certify that I have not reached my eighteenth birthday and understand I am required by law to register at that time.

Use ink to complete information below.

Legal Signature	Printed Name	Date

Non-Registrations Under Age 26

If you are under age 26 and have not registered as required, you should register promptly at a United States Post Office or at a consular office if you are outside the United States.

Non-Registrants Age 26 or Over

If you were born in 1960 or later, are 26 years of age or older, and were required to register but did not do so, you can no longer register under Selective Service law. Accordingly, you are not eligible for appointment to an executive agency unless you can prove to the Office of Personnel Management (OPM) that your failure to register was neither knowing nor willful. You may request an OPM decision through the agency which was considering you for employment by returning this statement with our written request for an OPM determination together with any explanation and documentation you wish to furnish to prove that our failure to register was neither knowing nor willful.

Privacy Act Statement

Because information on your registration status is essential for determining whether you are in compliance with 5 U.S.C. 3328, failure to provide the information requested by this statement will prevent any further consideration of our application for appointment. This information is subject to verification with the Selective Service System and may be furnished to other Federal agencies for law enforcement or other authorized use in implementing this law.

False Statement Notification

A false statement may be grounds for not hiring you or for firing you if you have already begun work. Also, you may be punished by fine or imprisonment (Section 1001 of Title 18, United States Code.)
BPA 1871 APR 1988

<u>DEPARTMENT OF ENERGY SURPLUS OR DISPLACED EMPLOYEES REQUESTING</u> SPECIAL SELECTION PRIORITY CONSIDERATION

If you are currently a Department of Energy employee who has received a Reduction in Force (RIF) separation notice or a Certificate of Expected Separation you may be entitled to special priority selection under the Department of Energy's Career Transition Assistance Program (CTAP). To receive this priority consideration you must:

- 1. Be a current Department of Energy career or career-conditional (tenure group I or II) competitive service employee who has received a RIF separation notice or a Certificate of Expected Separation (CES) <u>and</u>, the date of the RIF separation has not passed <u>and</u> you are still on the rolls of the Department of Energy. You <u>must</u> submit a copy of the RIF separation notice or CES along with your application.
- 2. Be applying for a position that is at or below the grade level of the position from which you are being separated. The position must not have a greater promotion potential than the position from which you are being separated.
- 3. Have a current (or last) performance rating of record of at least fully successful or equivalent. This must be submitted with your application package.
- 4. Be currently employed by the Department of Energy in the same commuting area of the position for which you are requesting priority consideration.
- 5. File your application by the vacancy announcement closing date and meet all application criteria , (e.g. submit all required documentation).
- 6. Be rated well-qualified for the position.

DISPLACED EMPLOYEES FROM OTHER FEDERAL AGENCIES REQUESTING SPECIAL SELECTION PRIORITY CONSIDERATION UNDER THE INTERAGENCY CAREER TRANSITION ASSISTANCE PROGRAM (ICTAP)

If you are a displaced Federal employee from another Agency, you may be entitled to receive special priority selection under the ICTAP. To receive this priority consideration you must:

- 1. Be a displaced Federal employee. You <u>must</u> submit a copy of the appropriate documentation such as a RIF separation notice, a letter from OPM or your agency documenting your priority consideration status with your application package. The following categories of candidates are considered displaced employees:
 - A Current or former career or career-conditional (tenure group I or II) competitive service employees who:

- 1. Received a specific RIF separation notice, **OR**
- 2. Separated because of a compensable injury, whose compensation has been terminated and whose former agency certifies that it is unable to place, **OR**
- 3. Retired with a disability and whose disability annuity has been or is being terminated, **OR**
- 4. Upon receipt of a RIF separation notice retired <u>on</u> the effective date of the RIF and submits a Standard Form 50 that indicates "Retirement in lieu of RIF", **OR**
- 5. Retired under the discontinued service retirement option, **OR**
- 6. Was separated because he/she declined a transfer of function or directed reassignment to another commuting area,

<u>OR</u>

- B Former Military Reserve or National Guard Technicians who are receiving a special Office of Personnel Management (OPM) disability retirement annuity under section 8337(h) or 8456 of title 5 United States Code.
- 2. Be applying for a position at or below the grade level of the position from which you have been separated. The position must not have a greater promotion potential than the position from which you were separated.
- 3. Have a current (or last) performance rating of record of at least fully successful or equivalent. This must be submitted with your application package. (This requirement does not apply to candidates who are eligible due to compensable injury or disability retirement.)
- 4. Occupy or be displaced from a position in the same local commuting area of the position for which you are requesting priority consideration.
- 5. File your application by the vacancy announcement closing date and meet all the application criteria (e.g. submit all required documentation).

Be rated well-qualified for the position.